



DON BOSCO INSTITUTE OF TECHNOLOGY

[ENGINEERING COLLEGE]

(Approved by AICTE & Affiliated to University of Mumbai)

POLICY TO DEAL WITH SCRAP GENERATED IN DBIT

During the course of the semester there is a lot of scrap generated in the machine shop, fitting shop and in the project labs. Over the years old machinery used in the laboratories will also need to be scrapped.

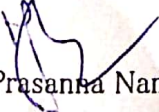
Handling of the machine shop, fitting shop and project lab scrap:-

1. Workshop superintendent to certify the material as scrap. Efforts must be taken to salvage any useful material, instrumentation, etc.
2. Scrap from each section to be collected and stored in the respective sections.
3. Scrap to be accumulated over 6 months (for student jobs)/one year (for student projects) before disposal.
4. Known scrap dealers to be contacted for sale of scrap.
5. Scrap to be weighed and rates negotiated by the workshop superintendent.

Scrapping of machines and laboratory equipment other than those identified as E-waste:-

1. The department will submit a proposal for scrapping of equipment
2. An expert team will verify the same and give recommendation
3. The department to identify at least 3 scrap vendors and obtain quotations
4. Dean Administration and Administrator to finalize the vendor and follow the process.

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