Don Bosco Institute of Technology

[ENGINEERING COLLEGE]

(Approved by AICTE & Affiliated to University of Mumbai)

OFFICE ORDER

SUB: COMPOSITION OF IQAC

The Internal Quality Assuranc e Committee (IQAC) of DBIT is established on 17 July 2017.

The composition of the IQAC is as per the guidelines of NAAC. The following are the members:

1. CHAIRPERSON: Principal, Dr. P.Nambiar
2. Teacher Representatives: Namita Agarwal , Prasad Padalkar, Controller of Exams, HODs, Deans, MMS faculty
3. Management representatives: Dr. Krishnamoorthy (Advisor), Fr. Cyril (Campus Minister)
4. Administrative Officers: Dean Administration, Dy. Registrar
5. Students nominee: Amit Pandey, Vivek Vishwanathan
6. Local Society Nominee: Prof. Venkataramani
7. Alumni nominee: Chetan Modi
8. Employers nominee: Jacob's representative
9. Parents nominee : Dr.N.R.Gilke, Ms. Smita Joshipura
10. IQAC Co-ordinator: Dr.S.S.Mande

The meetings of the IQAC will be held at least once in every semester.

The primary aim of the IQAC:

1. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices

The functions of the IQAC are:

1. Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;

2. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;

3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;

4. Dissemination of information on various quality parameters of higher education;

5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;

6. Documentation of the various programmes/activities leading to quality improvement;

7. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;

8. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;

9. Development of Quality Culture in the institution;

10. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

Principal   12/07/2017

PRINCIPAL
DON BOSCO INSTITUTE OF TECHNOLOGY
Premier Automobiles Road, Kurla West,
Mumbai-400 070